



**BY LAWS FOR THE
CITY OF BARSTOW
YOUTH ADVISORY COUNCIL**

ARTICLE I

NAME

This Youth Council shall be known as the Barstow Youth Advisory Council (BYAC).

ARTICLE II

PURPOSE

The purpose of the Barstow Youth Advisory Council is to advocate youth with integrity and purpose, empowered with the voice to shape the course of things to come.

ARTICLE III

MEMBERSHIP AND OFFICERS

PER CITY COUNCIL RESOLUTION NO. 4468-2009

Members and Officers:

The Barstow Youth Advisory Council shall be comprised of a total of thirteen members. Eleven (11) members shall be in grades 9 through 12 at the time of appointment. One (1) member shall be in 7th or 8th grade and a member of the Associated Student Board (ASB) of his or her school at the time of appointment, and (1) member shall be a current student of the Barstow Community College and a member of the Barstow Community College ASB at the time of appointment.

From the members who are appointed to the Barstow Youth Advisory Council, one shall be selected annually from among its members to serve in each of the following offices: Chairperson, Vice Chairperson, Secretary and Treasurer. The duties of the Secretary and of the Treasurer may be combined if necessary.

The Chairperson shall preside at all meetings of the Barstow Youth Advisory Council, and shall provide a quarterly report to the City Council on all activities and recommendations of the Barstow Youth Advisory Council. The Vice Chairperson shall serve as Chairperson in the absence of the Chairperson or when the Chairperson is unable to serve in such capacity and otherwise assists the Chairperson in executing the duties and responsibilities of the Barstow Youth Advisory Council. The Secretary shall preside at all Youth Advisory Council meetings, and keep

accurate record and minutes of all actions taken by the Barstow Youth Advisory Council. The Treasurer shall prepare the quarterly financial report which he/she will present to the Youth Council.

Eligibility; Appointment:

Any student attending a school in the Barstow Unified School District or the Silver Valley Unified School District and who has at least a 2.5 cumulative grade point average is eligible for appointment to the Barstow Youth Advisory Council. Each member of the Barstow Youth Advisory Council shall maintain at least a 2.5 cumulative grade point average during his or her term on the Youth Advisory Council.

The appointment of members to the Barstow Youth Advisory Council shall be as follows: 1) The Mayor and City Council may each appoint (2) members and the City Clerk may appoint one (1) member to the Youth Advisory Council for the positions occupied by members who are in grades 9 through 12. The position to be occupied by a 7th or 8th grade student and ASB member of his or her school may be appointed by the student's ASB and Advisor. The position to be occupied by a student and ASB member of the Barstow Community College may be appointed by the student's ASB and Advisor. All appointments must be supported by verification of grade point average and two written recommendations from the appointee's school advisor, counselor, teacher or professor or other individual.

Tenure:

Each member of the Barstow Youth Advisory Council shall serve a term of two (2) years or until he or she graduates from high school whichever occurs first or is no longer eligible to serve on the Barstow Youth Advisory Council. The Barstow Youth Advisory Council members shall serve without compensation and shall incur no expenses chargeable to the City without prior authorization of the City Council.

Quorum; Attendance:

A majority of the members of the Barstow Youth Advisory Council then in office shall constitute a quorum for the conduct of business. The Barstow Youth Advisor Council Chairperson shall inform the City Council of any member who fails to attend three consecutive meetings in any twelve-month period and the City Council may excuse the absences or replace the Commission member in its discretion.

Duties and Responsibilities:

The Barstow Youth Advisory Council shall have the following duties and responsibilities:

- Foster greater involvement of youth in municipal government affairs.
- Study problems, activities, and concerns of youth, especially as they relate to municipal programs or projects of the City of Barstow.
- Hold forums on problems, activities and concerns of youth, either alone or in conjunction with other governmental agencies and community organizations, as the Barstow Youth Advisory Council deems desirable.
- Recommend the implementation of community programs which the Youth Advisory Council deems desirable.
- Review those municipal matters referred to by the City Council or other City committees and, as appropriate, and make recommendations on those matters.
- Encourage youth participation in City and Community events.
- Promote and conduct healthy, safe and fun activities for the youth of Barstow.

ARTICLE IV

MEETINGS

Regular Meetings:

The Youth Council shall meet at least one time per month in regular session the third Wednesday of each month at 3:00 p.m. from January through December, unless a scheduled meeting date falls on a school and or City Holiday. In such case, they may meet on the same day of the week following or cancel the meeting depending on business needed to be addressed. Meetings may be called as needed. The meeting time and place shall be selected to accommodate the students' school activities.

Parliamentary Procedure:

The Barstow Youth Advisory Council shall conduct meetings under the Robert's Rules of Order.

Brown Act and Conflicts of Interest:

All meetings of the Barstow Youth Advisory Council shall be held in compliance with the Ralph M. Brown Act, Government Code Sections 54950 et seq. and members of the Barstow Youth Advisory Council shall conduct themselves consistently with state laws governing potential conflicts of interest, including the Political Reform Act of 1974, Government Code Sections 81000, *et seq.*

ARTICLE V

SUB-COMMITTEES

Sub-committees:

Sub-Committees shall be formed, as Youth Council deems needed, in relation to the work of the Youth Advisory Council. Youth Council members shall be expected to participate in at least one sub-committee at any given time.

ARTICLE VI

SUCCESSION AND AMENDMENTS

Succession:

The order of succession after the Chairman shall be:

1. Vice Chairman
2. Secretary
3. Treasurer

Amendments:

These By-Laws may be amended by no less than 2/3 vote at a regular BYAC meeting. By-Laws shall be reviewed by the Youth Advisory Council at least once every four years.

ARTICLE VII

DRESS CODE

Dress Code:

Members must dress appropriately for all meetings. All clothing must be in good, clean condition. The following is a list of attire that shall not be permitted by the Youth Advisory Council:

- No hats/hoods
- No strapless garments
- No sunglasses
- No flip flops
- No clothing advertising or containing tobacco, drug or alcohol products
- No gang affiliated attire
- No sexually suggestive messages and or graphics
- No slippers, pajamas or sweatpants
- No sagging
- No see-through clothing unless appropriate clothing is worn underneath
- No bare midriffs or low-cut tops
- No visible piercings

If any unusual situation relative to dress code arises, which is not specifically covered in these By-Laws, the Youth Council Advisor or other authoritative figure shall have the authority to rule on the appropriateness if the garment in question.