



# WELCOME!

**HESPERIA EMPLOYMENT RESOURCE CENTER**  
**15555 Main Street, Suite #G-4, Hesperia CA 92345**  
**(760) 949-8526**

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## BARSTOW

### Satellite Office

Located at the Harvey House

681 North First Ave/Room 212

Phone number: 760-256-7201

OPEN on Wednesdays, call for an appointment

**NEW LOCATION**

In order to better evaluate and respond to your employment needs and requests, please bring the following items with you:

- Social Security Card / Right to work documentation/ INS documentation
- CA Driver's License / Photo Identification
- Proof of Address - if current address is not listed on CA Driver's License/ Photo I.D.
- If you're receiving Unemployment Benefits please bring a stub or your award letter.
- Copy of DD214 if you are a Veteran
- Males born on or after 1/1/60 must be registered with Selective Service prior to your 26<sup>th</sup> Birthday. \*\*If you need to register please use this internet site [www.sss.gov](http://www.sss.gov)\*\*

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{TTY Users can contact the Equal Opportunity Officer through the California Relay Service (711)}

This WIA Title-I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

If you need a special accommodation, such as a sign language interpreter or large print materials, please contact  
**(760) 949-8526** two weeks prior to attending function.

# ADVANCE YOUR CAREER

WITH THE FREE SERVICES PROVIDED BY YOUR

# WORKFORCE INVESTMENT BOARD!

## PERSONAL ENRICHMENT & ADVANCEMENT

- Career planning
- Individual employment counseling
- Staff-assisted placement services
- Individual employment plan
- On the job and vocational training as determined by an individual assessment
- Personal coaching/mentoring



## JOB SEARCH & CAREER EXPLORATION

- Career assessments
- Job search resources
- Computer workstations
- Internet access
- Job leads
- Library resources
- Referrals to partner agencies



## RÉSUMÉ & INTERVIEW WORKSHOPS

- How to write a résumé
- Successful interview techniques
- How to find the hidden job market
- Dress for success



## COUNTY OF SAN BERNARDINO



DEPARTMENT OF WORKFORCE DEVELOPMENT

**[www.csb-win.org](http://www.csb-win.org) - 1.800.451.JOBS (5627)**

Rancho Cucamonga - 9650 9th Street  
909.941.6500

San Bernardino - 658 E. Brier St. #100  
909.382.0440

Hesperia - 15555 Main Street  
760.949.8526

Josie Gonzales, Chair, Fifth District Supervisor | Brad Mitzelfelt, Vice-Chairman, First District Supervisor  
Janice Rutherford, Second District Supervisor | Neil Derry, Third District Supervisor | Gary Ovitt, Fourth District Supervisor  
Gregory C. Devereaux, Chief Executive Officer  
Mary Jane Olhasso, Economic Development Agency Administrator

EQUAL OPPORTUNITY PROGRAM. AUXILIARY AIDS AND SERVICES AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES. CALIFORNIA RELAY SERVICE 711.