



**REQUEST FOR QUALIFICATIONS
(RFQ)**

FOR

**WASTEWATER TREATMENT PLANT
CONSULTATIVE ENGINEERING SERVICES**

RFQ RELEASE DATE

December 13, 2011

PROPOSALS DUE

January 10, 2012 @ 10 a.m.

DIRECT QUESTIONS TO

Oliver Chi

City Manager's Office

City of Barstow

E-mail: ochi@barstowca.org

Phone: (760) 577-4510



CITY OF BARSTOW

WASTEWATER TREATMENT PLANT CONSULTATIVE ENGINEERING SERVICES RFQ

SCOPE OF WORK

I. BACKGROUND

The City of Barstow is seeking proposals from qualified firms to provide consultative engineering services to assist in the evaluation of needed updates and repairs to the City's existing wastewater treatment plant (WWTP). The facility is designed to handle a maximum average daily influent flow of 4.5 MGD and currently experiences an average flow rate of around 2.2 MGD. A sanitary sewer collection system consisting of 113 miles of sewer pipes that range in size from 6 inches to 33 inches transports waste materials to the WWTP.

In addition to providing consultative engineering services, the selected consultant may also be retained for additional planning, design, and construction administration services for various improvements on a continuing contract basis for WWTP related projects, including but not limited to the following:

- Wastewater treatment facility planning initiatives related to:
 - Environmental concerns
 - Collection system reviews
 - Public involvement processes
 - Odors / emissions mitigation
 - Discharge permitting
 - Plant hydraulics analysis
 - Solids handling alternatives
 - Disinfection choices
 - Filtration enhanced treatment possibilities
 - Regulatory compliance options

- Wastewater treatment facility design services related to:
 - Headworks facilities, including influent screening, grit removal, and pumping
 - Primary clarification
 - Secondary treatment processes
 - Equalization basin development
 - Nitrogen and phosphorus removal processes
 - Disinfection, including use of chlorine gas, sodium hypochlorite, and UV light
 - Dechlorination
 - Biosolids pumping, thickening, digestion, dewatering, and reuse
 - Digester gas reuse
 - Odor control facilities

- Wastewater treatment facility construction management services for planned and future capital improvement upgrades to the WWTP.



II. SCOPE OF WORK

Subject to each task assignment, in general, the selected firm may be required to provide the following services:

- A. Consultative Environmental Engineering Services**
- B. Wastewater Facility Planning Services**
- C. Wastewater Facility Design Services**
- D. Wastewater Facility Construction Administration Services**

III. CONTENT OF PROPOSALS

Proposals submitted to the City should include the following components:

1. A letter of interest that provides a brief introduction to the firm and an overview of the services to be performed.
2. An overview of the firm's qualifications to provide consultative wastewater engineering services.
3. Resume of the principal individual(s) from the firm who will be assisting the City with this initiative.
4. An introduction and overview of assignments previously undertaken that are similar to the services required by the City at this time.
5. Any cost information related to prior work experiences.
6. A list of client references.
7. Other information that may be appropriate.



IV. SUBMITTAL GUIDELINE

The deadline for receiving proposals is 10 a.m. on Tuesday, January 10, 2012.

Respondents will be required to submit one (1) hardcopy version of their proposal and one (1) PDF copy of their response on either a CD or a mini flash drive by 10 a.m. on Tuesday, January 10, 2012.

All responses, questions, or requests for information should be directed to:

Oliver Chi
City Manager's Office
City of Barstow
220 East Mountain View Street, Suite A
Barstow, CA 92311-2888
E-mail: ochi@barstowca.org
Phone: (760) 577-4510

The City reserves the right to reject any and all proposals. The City will not be liable for, nor pay for any costs incurred by responding firms relating to the preparation of the proposal. An explicit provision of this RFQ is that any oral communication is not binding on the City's proposal process or award of the contract.

V. SELECTION OF FIRMS

The City intends to engage the most qualified consultant available for this project. After the close of the response period, a City selection committee will review and evaluate the proposals submitted based on each responding firm's knowledge, skills, experience, past performance, and proposal quality. In addition, the following criteria will also be used in the evaluation process:

1. Demonstrated professional skills and credentials of staff to be assigned to the project.
2. Technical competency and experience in performing work of a similar nature.
3. Approach to the performance of services required.
4. Quality of past professional experiences and firm reputation.
5. General firm experience.
6. Quality of the submittal by the firm.
7. Geographic location of principal firm offices and proximity of staff assigned to the project.



VI. TERMS AND CONDITIONS

The following terms and conditions apply to this RFQ:

1. All responses shall become the property of the City.
2. Due care and diligence has been exercised in the preparation of this RFQ and all information contained herein is believed to be substantially correct. However, the responsibility for determining the full extent of the services rests solely with those making responses. Neither the City nor its representatives shall be responsible for any error or omission in this response, nor for the failure on the part of the respondents to determine the full extent of their exposures.
3. The City reserves the right to select consultants from the responses received; to waive any or all informalities and / or irregularities; to re-advertise with either an identical or revised scope, or to cancel any requirement in its entirety; or to reject any or all proposals received. The City also reserves the right to approve any subcontractors used by submitting firms.
4. A response to this RFQ does not constitute a formal bid, therefore, the City retains the right to contact any / all proposing firms after submittal in order to obtain supplemental information and / or clarification in either oral or written form. Furthermore, an explicit provision of this RFQ is that any oral communication made is not binding on the City's proposal process.
5. The City will not be liable for, nor pay for any costs incurred by responding firms relating to the preparation of any proposal for this RFQ.



RFQ DISTRIBUTION LIST FOR WWTP CONSULTATIVE ENGINEERING SERVICES

<p><i>ARCADIS</i> 1400 North Harbor Boulevard, Suite 700 Fullerton, CA 92835-4127 E-mail: dkamber@arcadis-us.com</p>	<p><i>Malcolm Pirnie, Inc.</i> 1525 Faraday Avenue, Suite 290 Carlsbad, CA 92008 E-mail: arodieck@arcadis-us.com</p>
<p><i>R.W. Beck, Inc.</i> 15373 Innovation Drive, Suite 390 San Diego, CA 92128-3425 E-mail: sgates@rwbeck.com</p>	<p><i>MWH Global, Inc.</i> 618 Michillinda Avenue, Suite 200 Arcadia, CA 91007 E-mail: donal.bassett@mwhglobal.com</p>
<p><i>Carollo Engineers</i> 100 Rancho Road, Suite 25 Thousand Oaks, CA 91362 E-mail: pwhite@carollo.com</p>	<p><i>Parsons</i> 100 West Walnut Street Pasadena, CA 91124 E-mail: skamath@parsons.com</p>
<p><i>CDM</i> 1925 Palomar Oaks Way, Suite 300 Carlsbad, CA 92008 E-mail: sshumaker@cdm.com</p>	<p><i>RTP Environmental Associates, Inc.</i> 2050 Torrey Pines Road La Jolla, CA 92037 E-mail: rtnc@rtpenv.com</p>
<p><i>Hatch Mott MacDonald</i> 3825 Hopyard Road, Suite 240 Pleasanton, CA 94588 E-mail: pjcannon@hatchmott.com</p>	<p><i>SCS Engineers</i> 3900 Kilroy Way Long Beach, CA 90806 E-mail: rgardner@scsengineers.com</p>
<p><i>HDR</i> 2365 Iron Point Road, Suite 300 Folsom, CA 95630 E-mail: dreardon@hdr.com</p>	<p><i>Trussell Technologies, Inc.</i> 232 North Lake Avenue, Suite 300 Pasadena, CA 91101 E-mail: rhodes.trussell@trusselltech.com</p>
<p><i>Kennedy/Jenks Consultants</i> 303 Second Street, Suite 300 South San Francisco, CA 94107 E-mail: bobchrobak@kennedyjenks.com</p>	<p><i>URS Corporation</i> 1333 Broadway, Suite 800 Oakland, CA 94612 E-mail: randall_foulke@urscorp.com</p>
<p><i>Lee & Ro, Inc.</i> 1199 South Fullerton Road City of Industry, CA 91748 E-mail: rlick.liskow@lee-ro.com</p>	<p><i>Weston Solutions (Weston®)</i> 2433 Impala Drive Carlsbad, CA 92010 E-mail: contactweston@westonsolutions.com</p>