



AGENDA ITEM

AGENDA MATTER:

ALLOCATE ADDITIONAL MEASURE Q FUNDS FOR THE PURCHASE OF A CRACK SEALER AND AUTHORIZE THE CITY MANAGER TO PURCHASE THE CRACK SEALER

EXECUTIVE SUMMARY:

On June 17, 2019 the City adopted the FY 2019-20 Budget. Included in the Measure Q budget was an allocation for a replacement Crack Sealer and a Towable Compressor. After researching the various available crack sealers and towable compressors, the City requested quotes through a cooperative purchasing program.

The quotes for the Crack Sealer and the Towable Compressor exceed the combined amount authorized in the FY 2019-20 budget by \$8,677.12. Staff is requesting an additional appropriation of \$8,677.12 to purchase both the Crack Sealer and the Towable Compressor.

DISCUSSION:

On June 17, 2019 the City adopted the FY 2019-20 Budget. Included in the Measure Q budget was an allocation for a Crack Sealer and a Towable Compressor.

The City's current crack sealing machine is 10 years old and frequently out of service. The average life of a crack sealer is 7 years. The Crafcoc Crack Sealer has 2 wands, which provide for a more efficient operation. The current crack sealing machine also has the built in compressor which limits staff's ability to prepare the cracks while the crack sealing machine heats up. The purchase of a separate compressor allows staff to "blow out" the cracks ahead of the crack sealing machine. In addition, compressor would also be available for other City owned portable pneumatic equipment, such as jack hammers.

After researching the various available crack sealers and towable compressors, the City requested quotes from Sourcwell vendors. The City utilized Sourcwell for the bidding process which has followed the competitive contracting law processes to solicit, evaluate and award cooperative purchasing contracts for goods from Quinn CAT and Crafcoc, Inc.

The Sourcwell vendor quotes for the Crack Sealer (Crafcoc, Inc.) and the Towable Compressor (Quinn CAT) exceed the combined amount authorized in the FY 2019-20 budget by \$8,677.12. Staff is requesting an additional appropriation of \$8,677.12 to purchase both the Crack Sealer and the Towable Compressor,

Listed below is the original appropriation, the quoted price (per attachments A - Crack Sealer and B- Towable Compressor), the related budget transfer and the additional amount requested:

| Item/GL Account No. | Quote | = | Budget | + | Transfer | + | Addtl Req |
|---------------------------------------|--------------|---|-------------|---|---------------|---|------------|
| Crack Sealer/102.140.425.08.801 | \$115,197.15 | | \$93,000.00 | | \$13,520.03 | | \$8,677.12 |
| Towable Compressor/102.140.425.08.802 | \$21,479.97 | | \$35,000.00 | | (\$13,520.03) | | |

The available FY 2019-20 Measure Q Funds are \$1,993,352.39, after adjusting for the previously approved request of \$64,759.91 for the Police Department's Body Worn Cameras. After adjusting for this request, the remaining balance of FY 2018-19 Measure Q Funds will be \$1,984,675.27, as recapped below:

Measure Q FY 2019-20 Recap:



AGENDA ITEM

| | | |
|-----------|---|----------------|
| Add | FY 2018-19 Measure Q Transaction Tax Received | \$2,058,112.30 |
| Less | Previously approved 8/19/19 Body Worn Cameras | (64,759.91) |
| Available | FY 2018-19 Measure Q Funds to Allocate | \$1,993,352.39 |
| Less | Current request - Crack Sealer Additional Funds | (8,677.12) |
| Remaining | FY 2018-19 Measure Q Funds to Allocate | \$1,984,675.27 |

This request includes an authorization for the City Manager to purchase the Crack Sealer. The quote for the Towable Compressor is within the City Manager's signing authority.

FISCAL IMPACT:

\$8,677.13 charged to Measure Q - Street Maintenance Division

RECOMMENDED ACTION:

Staff recommends that the City Council take the following actions:

- 1) Authorize staff to appropriate \$8,677.12 to 102.140.425.08.801(Crack Sealer), and to transfer \$13,520.03 from 102.140.425.08.802 (Towable Compressor) to 102.140.425.08.801 (Crack Sealer); and
- 2) Authorize the City Manager to purchase the Crack Sealer from CrafcO, Inc. for \$115,197.15.

RESULT: APPROVED [UNANIMOUS]
MOVER: Timothy Silva, Council Member
SECONDER: Richard Harpole, Council Member
AYES: Noble, Harpole, Hernandez, Silva, Hackbarth-McIntyre